

# COMMITTEES

The HAA Board of Directors is composed of eight Standing Committees and three Ad-Hoc Committees, which meet independently of the full Board and carry out specialized duties and oversight of HAA's functions.

## Executive Committee

Provides overall oversight and management of the organization in lieu of the full Board of Directors.

- Meets seven times per year (in months when full Board does not meet)
- Chair: Michele Leal Farah, Board Chair
- Staff Point of Contact: Taylor Jackson, CEO

## Advancement Committee

Provides oversight to the organization's overall fundraising. Partners with staff to ensure a donor-centered fundraising program for privately supported divisions or programs.

- Meets at least twice per year
- Chair: Vernique Hutchinson Francis
- Staff Point of Contact: Carrie Ermler, Director of Development

## Audit Committee

Provides oversight to the annual audit process and procedures and establishes audit protocols.

- Meets at least twice per year
- Chair: Jackie Phillips
- Staff Point of Contact: Stacey Keene, COO

## **Civic Art Committee**

Provides oversight of the processes of civic art, such as communications, application forms, panel design, and review of application process once panel recommendation is complete. Provides input on recommendations to the City regarding artwork donations and decommissions.

- Meets monthly
- Chair: Brenda Peters-Chase
- Staff Point of Contact: Grace Zuñiga, Director of Civic Art

## **Communications Committee (Ad-Hoc)**

Provides oversight of the agency's communications activities. Advises on messaging and contacts for press and other communications efforts.

- Meets quarterly
- Chair: Alim Adatia
- Staff Point of Contact: Karen Martinez, Director of Communications

## **Finance Committee**

Provides oversight to budget development and management. Provides input into the alignment between organizational strategy and the annual budget.

- Meets monthly
- Chair: JP Capistran, Treasurer
- Staff Point of Contact: Stacey Keene, COO

## **Grants Committee**

Provides oversight of and input on policy and implementation for agency grants programs.

- Meets monthly
- Co-Chairs: Rosalinda Martinez and Louise Upshaw-McClenny
- Staff Point of Contact: Quang Vu, Director of Grants

## **Human Resources Committee**

Supports the CEO in developing and reviewing HR policies. Develops annual performance goals and conducts annual reviews for the CEO.

- Meets at least three times per year
- Chair: Shaheen Rahman
- Staff Point of Contact: Taylor Jackson, CEO

## **Nominating Committee**

Cultivates and recommends to the Board new members and officers. Reviews and recommends amendments to the Bylaws for Board consideration.

- Meets at least four times per year
- Chair: June Deadrick
- Staff Point of Contact: Taylor Jackson, CEO

	Standing Committees as per bylaws. All Chairs serve on the Executive Committee. All committees require board majority membership. Mayor's Designee is on Executive per HOT contract with City of Houston.							Ad-hoc Committees & Taskforces as created by the Chairman. Committee Chairs serve on Executive Committee at the Chairman's Discretion
	Minimum of chair + 2 members, may include Advisory and Associate	Minimum of chair + 2 members, may include Advisory and Associate	Minimum of chair + 5 members, may include Advisory and Associate	Minimum of chair + 5 members, Board only	Minimum of chair + 5 members, may include Advisory and Associate	Minimum of chair + 2 members, may include Advisory	Minimum of chair + 5 members, may include Advisory	Minimum of chair + 2 members, may include Advisory and Associate
	ASSOCIATE MEMBERS	ASSOCIATE MEMBERS	ASSOCIATE MEMBERS	Only board members may serve as per bylaws	ASSOCIATE MEMBERS	Only board members and Advisory may serve as per bylaws	Only board members and Advisory may serve as per bylaws	ASSOCIATE MEMBERS
	voluntarily nonvoting	voluntarily nonvoting	voluntarily nonvoting	Only board members may serve as per bylaws	voluntarily nonvoting	Only board members and Advisory may serve as per bylaws	Only board members and Advisory may serve as per bylaws	voluntarily nonvoting
Only board members may serve as per bylaws ↓	ADVISORY MEMBERS	ADVISORY MEMBERS	ADVISORY MEMBERS	Only board members may serve as per bylaws	ADVISORY MEMBERS	ADVISORY MEMBERS	ADVISORY MEMBERS	ADVISORY MEMBERS
Executive	Advancement	Audit	Civic Art	Finance	Grants	Human Resources	Nominating	Communications
Michele Leal Farah – Board Chair	Vernique Hutchinson Francis	Jackie Phillips	Brenda Peters Chase	JP Capistran	Rosalinda Martinez	Shaheen Rahman	June Deadrick	Alim Adatia
Sergio Selvera – Board Vice Chair	Jerry Barnett	C.C. Conner	Chris Cardenas	Vernique Hutchinson Francis	Louise Upshaw-McClenny	C.C. Conner	Alim Adatia	Juan Alanis
JP Capistran – Treasurer	C.C. Conner	Michele Leal Farah	Paola Creixel	Michele Leal Farah	Ashley Allen	Michele Leal Farah	Darryl Gaines	Jerry Barnett
Jackie Phillips – Secretary	Darryl Gaines	Suresh Raghavan	Justin Goodman	Brenda Peters-Chase	C.C. Conner	Sergio Selvera	Michele Leal Farah	Rosi Hernandez
Vernique Hutchinson Francis, Advancement	Justin Goodman	Eryn Roberts	Michele Leal Farah	Eryn Roberts	M. Kaye DeWalt		Suresh Raghavan	Nilufar Ramji
Jackie Phillips, Audit	Rosi Hernandez	Sergio Selvera	Judy Nyquist	Sergio Selvera	Alton Dulaney		Sergio Selvera	Louise Upshaw-McClenny
Brenda Peters Chase, Civic Art	Michele Leal Farah	Whitmire Vo	Eryn Roberts	Lena Silva	Darryl Gaines			
Roslinda Martinez, Grants Co-chair	Judy Nyquist		Sergio Selvera		Rosi Hernandez			
Louise Upshaw-McClenny, Grants Co-chair	Lauren Anderson		Linda Shearer		Michele Leal Farah			
Shaheen Rahman, Human Resources	Eric Blackwell		Paula Sutton		Ada Ortega			
June Deadrick, Nominating	Rosalinda Martinez		Saul Valentin		Sergio Selvera			
Alim Adatia, Communications	Daisy Mendoza				Paula Sutton			
Alton DuLaney, Mayor's Designee	Judy Nyquist				Whitmire Vo			
	Paola Creixel							